Emma Fulham, Clerk to Crowhurst Parish Council

Ten Acre Court Cat Street Upper Hartfield TN7 4DT

e-mail:**clerk@crowhurstonline.uk**

**Telephone/ Answer machine: 01342 822404**

**Minutes to the Parish Council Meeting of Crowhurst Parish Council held on Tuesday**

**1st July 2025 at 7:30pm in Crowhurst Village Hall.**

Cllrs Present: Cllr G King (Chairman), Cllr L Ellam, Cllr J. Pettitt and Cllr C Jarrott.

Absent: District Cllrs. L. Lockwood, J Duggan, P. Killick and County Cllr Steeds.

Apologies received: District Cllr Lockwood.

Public: Six members of the public were present.

In Attendance: Clerk to the Council Emma Fulham.

1. To accept apologies for absence.

None.

1. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.

The Chair reminded the Council to declare when necessary.

1. There will be a period of 10 minutes for questions from members of the public and for reports from County and District Councillors if supplied to be noted.

There were no questions from the public.

Cllr King outlined Cllr Lockwood’s emailed report.

1. To Approve Minutes from Parish Council meeting held on 28th May 2025

**The Council resolved to accept the minutes as a true record**

1. To consider co-option to the Council.

**The Council resolve to co-opt Joe Pettitt to the Council and this was unanimously resolved and he signed his acceptance of office.**

1. To Appoint Councillors to responsibilities and external committees.

|  |
| --- |
| **Councillor Areas of Responsibility** |
| Communication |
| SALC |
| Planning |
| Village Hall Committee |
| Roads, Ditches |
| Grass & Hedges |
| Footpaths |
| Eliot Place |
| Fishing Club |
| Local news, CPRE, SCREF |
| Gatwick |
| Defib & Phonebox |
| Clerk performance appraisal and objectives |
| Council Events (Litter picking, Footpath clearing) |
| Neighbourhood Plan |
| Business Plan development |

This item was deferred to a future meeting.

1. To receive reports from Councillors.

Cllr King reported on the planned improvements to footpath 250 which was welcomed although there may be some disruption whilst works are completed.

1. Correspondence.

The list had been circulated. There were no action points.

1. To consider TDC correspondence on TDC assets

Cllr King outlined the possible options on how devolved assets could be handled from the information received from Cllr Lockwood. Cllr King would contact Tandridge Council to discuss the available options with them and would then report back to the rest of the Councillors.

**The Council would now consider the options and engage in the process and defer a decision to the September meeting.**

1. To consider correspondence on Solar Farm and action required.

Cllr King reported on the current situation that the applicants for the proposed solar farm need to do an environmental impact report prior to the application progressing which would delay the application progress.

**The Council agreed to review other locations where similar proposals have been applied for to get background information and then agreed to form a working party of all councillors who will discuss the actions required. The Council unanimously approved to set aside up to £5000 for professional advice subject to complying with the financial regulations and quote requirements once it is clear what professional advice is required.**

1. Finance
2. To approve accounts for year-to-date 2025/26

**The Council resolved to accept the account summary.**

1. To approve bank reconciliation.

**The Council approved the bank reconciliation and these were signed as a true record by the Chair.**

1. To approve expenditure as itemised on the schedule.

**The Council resolved to accept the expenditure list totalling £2835.63.**

1. To review planning applications and ratify application decisions made between meetings.

|  |  |
| --- | --- |
| **Application:** | 2025/566/N |
| **Proposal:** | Proposed erection of single storey agricultural buildings for grain and wood storage. |
| **Location:** | Crowhurst Place, Crowhurst Road, Lingfield, Surrey, RH7 6LY |

Crowhurst Parish Council has no objections to the application.

|  |  |
| --- | --- |
| **Application:** | 2025/643/N |
| **Proposal:** | Erection of a steel portal framed general purpose agricultural building with hardstanding. |
| **Location:** | Bowerland Farm, Bowerland Lane, Lingfield, Surrey, RH7 6DF |

Crowhurst Parish Council have no objection to the planning application.

**The Parish Council ratified the decisions.**

1. To consider Fishing Club proposals and plan for 2026.

Cllr King outlined the background to the current situation. The fishing club has had a one year year contract, until end March 2026, previously issued and engagement with both parties interested in a longer term lease had been completed along with a professional report.

**The Council unanimously resolved to progress a new five year long term lease from 1st April 2026 with Crowhurst Fishing Club. They further agreed that they would work with the Fishing Club to agree an improvement plan for the lake which would incorporate agreed actions from the independent Management Plan by AAquacare. (Cllr Jarrott abstained from the decision process)**

1. To consider 2026 meeting schedule plan and amendment to 2025 meeting dates.

The Parish Council discussed possible changes once the hall availability was confirmed the schedule would be presented to the Council in September.

1. Items for Reporting or Inclusion in Future Agendas.

Solar Farm.

Rights of Way accessibility proposals

**Dates of Next Meetings:** 8th September 2025

**Meeting closed at 8:55pm**